

MINUTES of the Regular Meeting
of the Board of Commissioners of the
FOREST VIEW PARK DISTRICT
December 8th, 2025
7:00 P.M.

1. Call to Order: 7:00 PM

2. Pledge of Allegiance

3. Roll Call:

President J. DeVito, Commissioners: D. Marcolini, N. Rehak, P. Nitka,
Recreation Dir. Walczak, Sec. Kirchgatterer, Treasurer Conklin
Absent: Commissioner N. Miller

4. Approval of Previous Meeting Minutes – November 2025

Motion to approve November 2025 Regular Minutes
Motion: Commissioner Nitka
Second: Commissioner Rehak
All in Favor: Y
Motion Carries

5. Reports of Expenditures November 01 - November 30, 2025

Bills Payable	\$15,167.61
Payroll	\$5,992.14
Employment Taxes	<u>\$1,979.90</u>
Total Expenditures:	\$23,129.65

Motion to approve payables
Motion: Commissioner Nitka
Second: Commissioner Marcolini
All in Favor: Y
Motion Carries

6. Treasurer's Report for November 2025

Cook County:	\$0.00
PPRT:	\$0.00
Rec Revenue (Events/Classes):	<u>\$451.00</u>
Total Revenue	\$451.00

Action Requested: None, information only.

7. Departmental Correspondence

- a. President DeVito Notes & Updates
 - i. Maintenance and Park in winter mode.

8. Reports from Department Heads

- a. Treasurer's Report
 - i. General review of recent accounts and tax monies provided.
- b. Secretary Bee Kirchgatterer
 - i. Website and Office Updates, heading into EOY activities in office.
- c. Recreation Director Dawn Walczak
 - i. General update on well attended park programs, guest compliments, and upcoming events.
 - 1. Notes on specific activities, Candy Cane Hunt, Senior Bus to Zoo.
 - 2. Big Thank You to Village and Lions Club for Candy Cane Hunt event success.

Agenda Item # 1 - Review Annual Levy Ordinance 25-07

Action Requested: Motion to approve Annual Tax Levy ORD 25-07

Motion to approve Annual Tax Levy ORD 25-07

Motion: Commissioner Nitka

Second: Commissioner Rehak

All in Favor: Y

Motion Carries

Agenda Item # 2 - \$5,549.00 2026 Anniversary Contribution to IPARKS due. All IPARKS clients are transitioning to a January 1st plan - this is our Annual Risk Ins Coverage Anniversary.

Action Requested: Motion to approve IPARKS payment of \$5,549.00

Motion to approve Annual IPARKS payment of \$5,549.00

Motion: Commissioner Nitka

Second: Commissioner DeVito

All in Favor: Y

Motion Carries

Agenda Item # 3 - Rec. Director Walczak requests additional forms for website use.

Action Requested: Approve addition of Umbarco Web Forms (to be used for registration within the site).

Motion to approve Form Subscription not to exceed \$500.00

Motion: Commissioner Marcolini

Second: Commissioner Nitka

All in Favor: Y

Motion Carries

Agenda Item # 4 - 2026 Calendar

Action Requested: Please review the meeting dates, once approved they will be added to the website.

Motion to 2026 Meeting Dates
Motion: Commissioner Rehak
Second: Commissioner Marcolini
All in Favor: Y
Motion Carries

Motion to go into Executive Session to discuss personnel matters: Wages and Compensation 5 ILCS 120/2(c)(1)

Motion to go into Executive Session
Motion: Commissioner Rehak
Second: Commissioner Marcolini
All in Favor: Y
Motion Carries

Motion to return to Regular Session

Motion to return to Regular Session
Motion: Commissioner Marcolini
Second: Commissioner Nitka
All in Favor: Y
Motion Carries

Agenda Item # 5 - Wages and Compensation Amendments to Ordinance 25-08, if resolved in Executive Session.

Action Requested: Ratify Wage and Compensation Ordinance 25-08

Motion to ratify Ord 25-08, Updates to Wage & Compensation
Motion: Commissioner Rehak
Second: Commissioner DeVito
All in Favor: Y
Motion Carries

Agenda Item # 6 - President DeVito: Board/Staff Christmas Bonus

Action Requested: Determine Amount and direct Treasurer to disburse.

Motion to approve Staff Christmas Bonus (as Check).
Motion: Commissioner Rehak
Second: Commissioner Marcolini
All in Favor: Y
Motion Carries

9. Reports from Commissioners

- a. Commissioner marcolini, Bench is in and installed, Zelle is working - Rec. Director Walczak says Yes, the decor in the park looks great!
- b. President DeVito wishes all a nice Christmas and New Year.
- c.

10. Questions, Comments from Audience:

- a. Audience Member compliments Park Christmas Decor.
- b. Audience Members looking forward to upcoming events.

11. Motion to Adjourn:

Motion: Commissioner DeVito
Second: Commissioner Marcolini
All in Favor - Y

12. Adjournment 8:26 PM

Secretary

President

Date