

MINUTES of the Regular Meeting
of the Board of Commissioners of the
FOREST VIEW PARK DISTRICT
April 13th, 2026
7:00 P.M.

1. Call to Order: 7:01 PM

2. Pledge of Allegiance

3. Roll Call:

President J. DeVito, Commissioners: D. Marcolini, N. Rehak, N. Miller, P. Nitka, Recreation Dir. Walczak, Sec. Kirchgatterer,
Absent: Treasurer Conklin

4. Approval of Previous Meeting Minutes – March 2026

Motion to approve March 2026 Regular Minutes

Motion: Commissioner Rehak

Second: Commissioner Marcolini

Abstain: Commissioner Nitka

Y:D. Marcolini, N. Rehak, N. Miller, J. DeVito

N:

All in Favor: Y

Motion Carries

5. Reports of Expenditures March 01 - March 31, 2026

Bills Payable	\$3,283.13
Payroll	\$5,929.44
Employment Taxes	<u>\$2,086.66</u>
Total Expenditures:	\$11,299.23

Action Requested: Motion to approve.

Motion: Commissioner Nitka

Second: Commissioner Rehak

Y:D. Marcolini, N. Rehak, N. Miller, P. Nitka, J. DeVito

N:

All in Favor: Y

Motion Carries

6. Treasurer's Report for March 2026

Cook County:	\$16,638.62
PPRT:	\$ 4,150.37
Rec Revenue (Events/Classes):	<u>\$ 505.00</u>
Total Revenue	\$21,293.99

Action Requested: None, information only.

7. Departmental Correspondence

- a. President DeVito Notes & Updates
 - i. Maintenance Dept. attending to outdoor needs, grub control, bathrooms & ball field prepped for season. Playground mulch coming soon, as are grass seed and soil.

8. Reports from Department Heads

- a. Treasurer's Report
 - i. General review of recent accounts and tax monies provided.
 - ii. Departments should begin B& A worksheets to submit for upcoming B& A meetings.
- b. Secretary Bee Kirchgatterer
 - i. SFVLL has Ins and Field Contract in for season.
 - ii. Set up account with Tamelings for better pricing
 - iii. Cross-checked pricing for annual bulk orders of landscaping materials
 - iv. All new monitor vest & lanyard set-ups are ready to go - Name Tags updated.
 - v. SEI complete
 - vi. Working with Imagetec on Printer options for B&A
 - vii. General Office filing and updating ongoing
- c. Recreation Director Dawn Walczak
 - i. Great turnout for egg hunt, thank you to everyone for your help!
 - ii. Met with the National Fitness Campaign and BCBS of IL to discuss potential fitness area in Park. While grant options are available, space constraints are an issue.
 - iii. Picnic Options
 1. \$800 includes 2.5 hours train, 1 hour of foam machine, popcorn, cotton candy and snow cone machines, with someone manning the cotton candy machines for us. The board approves of the package selected. Picnic services budget has prior approval.
 - iv. In lieu of Cake Walk, Park to purchase cupcakes for picnic.
 - v. Movie Night in the Park
 1. Movie company estimate of \$1,050, including license fee for movie. Commissioners approve of concept, tentative date 6/26. Part of the general Recreation Budget.
 - vi. District participating in the Library's Summer Reading Kickoff party this year, we will have a table and games.
 - vii. T-shirt sales are going great!
 - viii. Planning to host another event to benefit the Veteran's Memorial, possibly a Bingo, but larger scale at the Village, with proceeds being donated to Veteran's Memorial Fund.

Agenda Item # 1 - Purchase request for flowers. Pres. DeVito would like to purchase flowers and shrubs as needed to fill in areas not to exceed \$4,000.00

Action Requested: Motion to purchase annual, perennial, shrubbery not to exceed \$4,000.00

Motion: Commissioner Nitka
Second: Commissioner Marcolini
Y:D. Marcolini, N. Rehak, N. Miller, P. Nitka, J. DeVito
N:
All in Favor: Y
Motion Carries

Agenda Item #2 - Discussion of Hiring Practices for Sub-Contractors

Action Requested: Discussion (***Moved to May***)

- i. Complete a W9 showing their proper tax identification number. Must be signed and dated by the owner each year.
- ii. Provide a Certificate of Insurance (from their insurance agent) showing they have general liability insurance and worker's compensation coverage.
- iii. The certificate must cover two years: prior year and this year to cover us for audit purposes.
- iv. If we do not have these documents, The Hartford (our general liability and workers comp provider) will back charge us to cover the liability for using uninsured workers. This increases our cost, as well as our potential liability.
- v. Provide a list of services to be offered, the scope of work to be performed and a rate sheet and/or quote sheet.
- vi. Complete a background check.

9. Reports from Commissioners

- a. Commissioner Rehak: Monitor update, scheduling, and open positions for additional Monitors.

10. Questions, Comments from Audience:

- a. Residents look forward to Foam Party at Picnic
- b. Residents encourage popcorn at outdoor movie events.
- c. Residents note great participation at events.

11. Motion to Adjourn:

Motion: Commissioner Nitka
Second: Commissioner Marcolini
All in Favor - Y

12. Adjournment 7:54 PM

Secretary

President

Date