

MINUTES of the Regular Meeting
of the Board of Commissioners of the
FOREST VIEW PARK DISTRICT
May 11th, 2026
7:00 P.M.

1. Call to Order: 7:01 PM
2. Pledge of Allegiance
3. Roll Call: Pres. DeVito, Commissioners Miller, Rehak, Marcolini, Nitka, Clerk Kirchgatterer, Rec Director Walczak.
Absent: Treasurer Conklin
4. Approval of Previous Meeting Minutes – April 2026

Motion to approve April 2026 Regular Minutes
Motion: Commissioner Marcolini
Second: Commissioner Rehak
Y:D. Marcolini, N. Rehak, N. Miller, J. DeVito, P. Nitka
N:
All in Favor: Y
Motion Carries

5. Reports of Expenditures April 01 - April 30, 2026

Bills Payable	\$5,885.12
Payroll	\$6,432.37
Employment Taxes	<u>\$2,211.90</u>
Total Expenditures:	\$14,529.39

Motion: Commissioner Marcolini
Second: Commissioner Rehak
Y:D. Marcolini, N. Rehak, N. Miller, P. Nitka, J. DeVito
N:
All in Favor: Y
Motion Carries

6. Treasurer's Report for April 2026

Cook County:	\$63,046.16
PPRT:	\$ 6,853.12
Rec Revenue (Events/Classes):	<u>\$ 490.00</u>
Total Revenue	\$70,389.28

Information only.

7. Departmental Correspondence
 - a. President DeVito Notes & Updates
 - i. Maintenance Dept. attending to outdoor needs, grub control, bathrooms & ball field prepped for season. Playground mulch delivered and installed, seeding starts in June.
 - ii. Flowers and plantings ongoing
 - iii. Pinner Electric attended to timer lights, adjusted - we will continue to monitor light times.

8. Reports from Department Heads
 - a. Treasurer's Report
 - i. General review of recent accounts and tax monies provided.
 - ii. Departments should begin B& A worksheets to submit for upcoming B& A meetings.
 - b. Secretary Bee Kirchgatterer
 - i. SFVLL provided practice and game schedule
 - ii. Called County Ethics Division and updated Commissioners
 - iii. Updated Monitor name Tags
 - iv. Board Member opportunity to attend the upcoming Leadership Forum/Training
 - c. Recreation Director Dawn Walczak
 - i. Tea party was great event. Very positive feedback.
 - ii. Shirts ordered, extra shirts will be sold at events.
 - iii. July 10th set as Veteran Bingo. The Lions Club has offered to help with running this and donating profits to Veterans Memorial.
 - iv. Movie Night is set for June 26th
 - v. Fitness area Grant, not quite right for park size. Will not pursue it.

Agenda Item # 1 - Purchase of Gift Card Discussion.

- i. It was determined, through discussion, that no vote was required for the amount specified.

Agenda Item #2 - Budget Worksheet Review.

***Action Requested:* Discussion**

- i. Reviewed Budget Worksheets and provide recommendations by department and line item.

Agenda Item #3 - Discussion of Maintenance Director Position, Job Description, Maintenance Team Needs.

***Action Requested:* Discussion**

- i. Review Job Description
- ii. Discussion of Dir. Position and staffing needs - Commissioners discuss grounds needs, hours worked, management concepts. Pro/Con list suggested for getting metrics on pos/neg/ of hiring a Director.
- iii. Future discussion will move to closed session or require separate Executive Session.

Agenda Item #4 - Request to increase the rate paid for weekly Lawncare Services provided by MAQ Lawncare in the amount of \$25- per week. *Action Requested:* Vote

- i. Scuttled for May, move to June

9. Reports from Commissioners

- a. Commissioner Nitka notes that Lawn Service should make sure their insurance coverage provides coverage of additional Lawn Care Service employees, if any.
- b. Commissioner Rehak: Monitor update, scheduling, and open positions for additional Monitors. Monitors will begin to work day shifts now that local schools are out for summer.
- c. Pres. DeVito notes slide needs repair, Maintenance Staff seeking repair quotes.

10. Questions, Comments from Audience:

- a. Residents note that flowers look great, benches are a great addition to the park, that park has had a Maintenance Dir. in the past and may benefit from having another.

11. Motion to Adjourn:

Motion: Commissioner Marcolini

Second: Commissioner Nitka

All in Favor - Y

12. Adjournment 8:43 PM

Secretary

President

Date