

Agenda of the Regular Meeting
of the Board of Commissioners of the
FOREST VIEW PARK DISTRICT
April 13th, 2026
7:00 P.M.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Meeting Minutes – March 2026
Action Requested: Motion to approve Minutes.
5. Reports of Expenditures March 01 - March 31, 2026

Bills Payable	\$3,283.13
Payroll	\$5,929.44
Employment Taxes	<u>\$2,086.66</u>
 Total Expenditures:	 \$11,299.23

Action Requested: Motion to approve.

6. Treasurer’s Report for March 2026

Cook County:	\$16,638.62
PPRT:	\$ 4,150.37
Rec Revenue (Events/Classes):	<u>\$ 505.00</u>
Total Revenue	\$21,293.99

Action Requested: None, information only.

7. Departmental Correspondence:
 1. President’s Notes & Updates
8. Reports from Department Heads
 1. Treasurer Joy Conklin, see Treasurer’s Report
 2. Secretary Bee Kirchgatterer
 - i. SFVLL has Ins and Field Contract in for season.
 - ii. Set up account with Tamelings for better pricing
 - iii. Cross-checked pricing for annual bulk orders of landscaping materials
 - iv. All new monitor vest & lanyard set-ups are ready to go - Name Tags to be updated as people are brought on.
 - v. SEI complete asap if not already done

- vi. Working with Imagetec on Printer options for B&A
- vii. General Office filing and updating ongoing
- viii. Website tweaks continue

3. Recreation Director Dawn Walczak

- i. Great turnout for egg hunt, thank you to everyone for your help!
- ii. Meeting set up to discuss grant opportunities with the National Fitness Campaign and BCBS of IL. Jim, Debbie, and I will update at Meeting.
- iii. Picnic Options
 - 1. \$800 includes 2.5 hours train, 1 hour of foam machine, popcorn, cotton candy and snow cone machines, with someone manning the cotton candy machines for us.
 - 2. \$475 without foam machine
 - 3. *No vote needed, money already allocated - just want your opinion.*
- iv. In lieu of Cake Walk, I would like to purchase cupcakes from the Park for picnic.
- v. Movie Night in the Park
 - 1. Licensing Fee to watch the movie is high, between \$500-600 approx.
 - 2. Movie company estimate would be \$1,050, this would include license for movie. Movie options: Lilo & Stitch (2025) or Homeward Bound.
- vi. We are participating in the Library's Summer Reading Kickoff party this year, we will have a table and games.
- vii. T-shirt sales are going great! Will be ordering soon, with extras to sell at upcoming events.
- viii. Would like to host another event to benefit the Veteran's Memorial, possibly a Bingo, but larger scale at the Village, with proceeds being donated to Veteran's Memorial Fund.

Agenda Item # 1 - Purchase request for flowers. Pres. DeVito would like to purchase flowers and shrubs as needed to fill in areas not to exceed \$4,000.00

Action Requested: Motion to purchase annual, perennial, shrubbery not to exceed \$4,000.00

Agenda Item #2 - Discussion of Hiring Practices for Sub-Contractors *Action Requested:* Discussion

- i. Complete a W9 showing their proper tax identification number. Must be signed and dated by the owner each year.
- ii. Provide a Certificate of Insurance (from their insurance agent) showing they have general liability insurance and worker's compensation coverage.
- iii. The certificate must cover two years: prior year and this year to cover us for audit purposes.
- iv. If we do not have these documents, The Hartford (our general liability and workers comp provider) will back charge us to cover the liability for using uninsured workers. This increases our cost, as well as our potential liability.
- v. Provide a list of services to be offered, the scope of work to be performed and a rate sheet and/or quote sheet.

vi. Complete a background check.

9. Reports from Commissioners

1. Commissioner Rehak: Monitor update, scheduling, and open for additional Monitors.

10. Questions, Comments, and Announcements

11. Motion to Adjourn

12. Adjournment

Next Regular Meeting
May11th, 2026
7:00 P.M.